

Buildings and Grounds Committee Meeting Minutes

October 1, 2021

Building and Grounds Committee Chairperson Lisa Johnston called the meeting to order at 2:34 p.m. Members present were Lisa Johnston, Collin Braunel, Mental Wellness/Safety Coordinator Michael Morgen, Superintendent Mark Holzman, and Director of Buildings and Grounds Chris Dupré.

District Safety Plan:

Michael Morgen shared an overview of the School District Safety Plans. The district is utilizing the I Love You Guys Foundation Safety Plan. The elements of the plan are as follows:

1. Hold
2. Secure
3. Shelter
4. Evacuate
5. Lockout

These safety program elements are featured in a 12-minute video that is made available to our new staff. There are a number of other safety videos that the district uses to train and increase safety awareness.

The district has meetings every other month with representatives from each building as well as local Fire and Police department personnel. The district is very proud of the relationship that has been established over the years in working together. Michael showed examples of how each building safety team works through monthly scenarios with staff and students. Over the course of the school year, each of the plan elements are covered from which important conversations and discussions help strengthen our safety responses. Both table top discussions and live practice drills are utilized. Each Building Principal fills out a log of the monthly safety tasks completed. At the end of the year this log gets submitted to the State of Wisconsin along with our overall safety plans.

The committee appreciated the extensive work the safety committee puts forth throughout the year. The committee unanimously approved the safety plan, which satisfies the annual state requirement. The District Safety Plan will be shared with the full Board at the next Board Meeting.

Facility Updates and Tour of Washington Middle School:

Chris Dupré shared with the committee information on how the 85-year-old Washington MS building is aging. Some projects that have recently been completed include:

- Fresh coat of paint in hallways, stairwells and other common areas during Covid
- Main floor lockers were replaced
- New PA and Clock/Bell system installed
- New automatic floor scrubbers were purchased
- Roof maintenance and selected partial replacement

Some areas that need attention in the future include:

- Cornice stone replacement on the front side of the building
- Auditorium upgrades - things like seats, carpeting, paint and lighting
- The settling or sinking of the western portion of the gym addition
- Condition of the pool - ventilation and ground water seeping into the mechanical spaces

Chris acknowledges there is an endless supply of good ideas and projects to spend money on. These listed are a few of the larger or more expensive projects that should be considered for future capital improvements.

A motion was made by Collin Braunel, seconded by Lisa Johnston, to adjourn the meeting. The meeting adjourned at 3:42 p.m.